

**TERM OF REFERENCE (TOR)  
(CONSULTING SERVICES – INDIVIDUAL CONSULTANT)**

**Environmental Safeguard Specialist to support the Program Implementation Unit at the  
Ministry of Innovation and Technology.**

**The Federal Democratic Republic of Ethiopia  
DIGITAL ETHIOPIA FOUNDATIONS PROJECT**

**Position:** Environmental Safeguard Specialist  
**Ref. No:** ET-MINT-234125-CS-INDV  
**Organization:** PIU at MInT  
**Project:** Ethiopia Digital Foundations Project  
**Location:** Addis Ababa  
**Duration:** 12 months, with a possible extension  
**Salary:** Attractive/Negotiable  
**Expected Start Date:** JUNE 2021

**1. Background**

In May 2021, the Government of Ethiopia and the World Bank Group signed the financial agreement for the *Ethiopia Digital Foundations Project* (Digital Foundations). Digital Foundations is a USD 200 million, five-year initiative (2021-2026) focused on laying the building blocks for Ethiopia's transition to a digital economy. The project pursues a holistic and multi-sectoral approach to digital development through five components.

**2. Context and objectives**

The objective of this assignment is to support the PIU with the proper contract management for all activities under its scope of the Digital Foundation Project including the Beneficiary Institutions of the Project.

**3. Scope of Services, Tasks, and Expected Deliverables**

Specific tasks to be carried out by the Environmental Safeguard Specialist include but are not limited to the following components:

**Essential Duties:**

- Implement/manage environmental and social aspects and concerns associated with the construction/rehabilitation activities and the delivery of social services, which will require detailed consideration under sub-component specific environmental and social analysis,
- Conduct/coordinate required training and awareness that mandatory to Project/program as per agreements/requirements,
- Implement/follow-up procedures and mechanisms, including implementation arrangements and institutional responsibilities, for all sub-projects' environmental screening, classification, and for the identification, preparation, review of appropriate sub-project specific environmental and social due-diligence instruments,
- Implement/manage budget and timeframe for implementation of the Framework for the full duration of the project. This should include clearance requirements, capacity building, consultations, disclosure etc.;

- Handle and implement grievance and conflict arises in the project duration to all components and handle them based on the framework and resolution procedures for disputes,
- Follow & implement the process to be followed for public consultation and disclosure of environmental and social due-diligence instruments for each sub-project;
- Work closely with Social Safeguard Specialist and coordinate on common activities for implementation, monitoring and reporting,

#### **4. Required Qualifications**

The qualification and experience required for applicant who would like to apply for the service should possess the following minimum criteria:

- Bachelor's Degree (Master's or above is preferred) in a field relevant to environment studies such as environmental science, environmental engineering; or related fields;
- At least 4 years of experience in environment management and social development.;
- Demonstrated experience in project management at various levels of environmental and social management activities, preferably for large-scale development partner funded infrastructure projects (such as preparation and management of Environmental and Social Impact Assessments, Environmental Management Plans, Environmental Monitoring Plans, Resettlement Action Plans, Construction Environmental and Social Management Plans);
- Excellent interpersonal and communications skills; and
- Demonstrated ability to work productively in a team setting;
- Willingness to travel frequently nationwide to support/manage implementation of the Framework, carry out stakeholder consultations and t monitoring/supervision of projects,
- Knowledge on country legal process on land acquisition and population displacement,
- Work experience as a social specialist in/ with World Bank funded activities and knowledge of the World Bank safeguard policies and requirements will be an advantage,
- Fluency in English and Amharic languages
- The candidate must have the highest levels of personal integrity, and a reputation for a transparent and systematic work style; and
- The candidate must be able to work under pressure situations, in order to meet demanding deadlines.

#### **5. Duration of Services:**

The consultant will be hired full time initially for the contract period of twelve (12) months with a possibility for extension based on performance and business needs.